



Civil Society and Testing Change Project Intern Position Description

Background

This project is designed to generate new operational ideas to keep civil society organizations relevant. It will work through a series of global working groups (primarily working virtually) overseen by a project steering group. For each working group, a lead organization will test 1-2 of the ideas that the working group develops to see what are the effects of this/these change(s). The first working group will be focusing on better engaging youth in the organization's decision-making. Other next topic areas may include multi-sector collaboration and impact assessment.

More detail on the project can be found [here](#):

Position Description

The intern period will be an initial six months (1st October 2016 through 30 March 2017) with the possibility of an extension. The intern will support the project manager through the first working group phases. Tasks will include:

1. Develop a Facebook page for the project to serve as a public introduction to the project and an initial 'landing page' for project documents and blogs.
2. Work with the project manager and working group lead(s) to support the working groups (this may include helping to schedule virtual meetings, finalize agenda and meeting background materials, etc...)
3. Periodically update project resource pages.
4. Others as may be determined in consultation with the project manager.

The intern will have flexible hours and will work independently (with guidance from the project manager) with communications and coordination being done virtually (via skype or other virtual options).

Qualifications

- Self-starter, quick learner, who can work independently.
- Comfort using MS Word, google docs, and social media such as Facebook and Twitter.
- Strong organizational and writing skills.
- If not first language, strong facility with English.
- Demonstrated interest in global issues and ability to work in multicultural/multinational environment.

This is an unpaid internship. Non-financial benefits include:

- Gaining experience working in a global environment.
- Creator credit for a Facebook page and possible other similar initiatives.
- Working directly with an experienced global practitioner
<https://www.linkedin.com/in/bonniekoenig>

Interested candidates should send a letter of application with a resume to info@goinginternational.com by 16 September 2016

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